



**BUSINESS LICENSE FEE**

The fee is based on gross revenue obtained on the Hopi Reservation the previous Business License year or complete report below to determine appropriate fee. **NEW** applicants shall pay the lowest fee **UNLESS** your company has been awarded a contract, then the fee will be based on the contract amount. Please see fee schedule below to determine appropriate fee.

**GROSS REVENUE REPORT**

JAN	-	MAR	, 2015	\$ _____
APR	-	JUN	, 2015	\$ _____
JUL	-	SEP	, 2015	\$ _____
OCT	-	DEC	, 2015	\$ _____
<b>TOTAL:</b>				<b>\$ _____</b>

Gross Revenue	FEE	Gross Revenue	FEE
\$0.00 - \$99,999.00	\$200.00	\$400,000 - \$649,999.00	\$400.00
\$100,000.00 - \$399,999.00	\$300.00	\$650,000 - higher	\$500.00

**Failure to enter a contract dollar amount or complete the Gross Revenue Report will result in denial of application.**

PLEASE MAKE PAYMENT PAYABLE TO: Office of Revenue Commission *Thank -You!*

**Please ensure you have submitted the following with your completed 2016 application:**

1. **All** applicants must contact the Hopi Environmental Office (HEPO) at (928) 734-3632 or by email at - [RPolivema@hopi.nsn.us](mailto:RPolivema@hopi.nsn.us)
2. **All** applicants must contact the Hopi Tribal Employment Rights Office (TERO) at (928) 734-3162 or by email at: [cgrover@hopi.nsn.us](mailto:cgrover@hopi.nsn.us)
  1. Evidence of general liability insurance naming the Hopi Tribe as certificate holder must be submitted.
  2. Food Service Establishments - A copy of a valid Sanitation Permit issued by the Hopi Tribe.

**Failure to complete or initial the above section will be considered an incomplete application with no action taken:**

I, hereby authorize the Office of Revenue Commission to release my business information to any person inquiring about business related activity ONLY:  Yes  No

\*Please note: The Commission will provide general contact information only, but will **not** refer any business to anyone.

I hereby agree with Ordinance 17 of the Hopi Tribe and all village policies that pertain to business activities. I further understand that if my business operations involve the preparation and/or the sales of food to the general public, that I will comply with Ordinance 12 of the Hopi Tribe. I agree to not engage in any business activities or commence in any projects until I have obtained a business license certificate signed by the Chief Revenue Office or his/her designee. I understand that operating a business on the Hopi Reservation is a privilege and may be revoked for non-compliance of any ordinance and/or policy of the Hopi Tribe. I hereby certify that the information provided in this application and other documents requested is true and correct to the best of my knowledge and any false information knowingly provided by me may lead to Legal Action in the Hopi Tribal Court which may include Exclusion and may result in penalties which may include revocation of my license under the provisions of Ordinance 17 and No. 12.

BY INITIALING YOU CONSENT TO HAVE READ AND UNDERSTOOD THE ABOVE STATEMENT

INITIAL: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY**

Date Paid: \_\_\_\_\_ Amt: Paid: \_\_\_\_\_ Receipt or T.R. #: \_\_\_\_\_

HEPO Approval Date: \_\_\_\_\_ TERO Approval Date: \_\_\_\_\_

ORC Approval Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

Comments: \_\_\_\_\_