



CHILD & FAMILY THERAPIST

Department / Program: Behavioral Health Services
Reports To: Director or Designee
Salary/Hourly Range: 54
FLSA Status: EXEMPT; Full-Time, Part-Time, Temporary

VALID DRIVER'S LICENSE REQUIRED
PD Revised: 11/09/2015

INTRODUCTION:

This position provides clinical assessment and counseling services to children, adolescents, and their families who have been impacted by trauma (sexual violence, domestic violence, suicide, verbal, physical and emotional abuse). Incumbent maintains a complex caseload with considerable difficulty and complexity which requires comprehensive knowledge of the principles, methods and practices in the child psychotherapy profession and excellent case management skills.

KEY DUTIES AND RESPONSIBILITIES:

(The following examples of duties are intended to be illustrative only and are not intended to be all inclusive or restrictive.)

1. Provides clinical assessments, diagnostic evaluations, develops treatment/transfer/discharge plans; provides outpatient individual, family, and group counseling services in settings where appropriate: office, home, school or community environment.
2. Specializes in providing clinical services to children and families impacted by significant trauma, sexual violence, domestic violence, suicide, verbal, physical and emotional abuse. Maintains accurate and complete client case files in compliance with program policies and applicable rules & regulations.
3. Manages a caseload and completes necessary case documentation and clinical records in accordance to regulating entities, policies and procedures (Hopi Behavioral Health, ADHS, AHCCCS, IHS, etc.).
4. Coordinates care with other service providers, not limited to the Hopi Health Care Center, residential treatment facilities, Child and Family Team meetings, Social Services, courts, foster homes, off reservation placements, etc. in accordance to accepted principles and best practices.
5. Participates in Utilization Review meetings, intervenes in crisis situations when a client exhibits acute psychotic symptoms which present an immediate threat to the client or others and participates in 24 hour On-Call day/evening, weekend/holiday rotation schedule for crisis intervention services in the Hopi Health Care Center Emergency room.
6. Develops, coordinates, and implements effective community based, prevention and awareness services, trainings, and technical assistance to local agencies, villages, local schools, tribal programs, health care centers, and local nonprofit organizations, etc. Includes providing in service trainings and presentations.
7. Serves as a consultant to community organizations and other professionals on child and adolescents clients with complex behavioral health issues and placement needs.
8. Performs other related duties as assigned or authorized to meet program and clients objectives.

PERSONAL CONTACTS:

Contacts are with the Hopi community villages, general public, schools, outside prevention programs and agencies that are working toward mutual goals and providing related services. The purpose of these contacts is to exchange factual information and at times emotionally laden material, to coordinate program prevention activities. Some contact with individuals who are reluctant to cooperate in this exchange or who are experiencing emotional trauma.

PHYSICAL EFFORT & ENVIRONMENTAL FACTORS:

Work is performed in a standard office environment and occasionally in the community when conducting public meetings or training sessions; evening work may be required. Extensive local travels and moderate off-reservation travel is required. The work environment requires normal safety precautions typical of such places as offices, meetings/training rooms and residences and in operating tribal vehicles.

MINIMUM QUALIFICATIONS:

1. Required Education, Training and Experience:

Education: Bachelor's Degree in Psychology, Social Work, counseling or related Behavioral Health Sciences field; formal training in the field of child sexual abuse and traumas;

AND

Experience: Three (3) years related work experience maintaining a client caseload for individual/group psychotherapeutic assessment and counseling;

OR

Any equivalent combination of Education, Training and Experience that demonstrates the ability to perform the duties of the position.

2. Required Knowledge, Skills and Abilities:

Knowledge:

- Considerable knowledge of the principles, techniques and trends in psychology.
- Considerable knowledge of substance abuse therapy methods and techniques of providing psychotherapy and assessing human behavior.
- Working knowledge of substance abuse therapy methods and techniques.
- Knowledge of empirical or evidence-based practices for the treatment of child and/or adult trauma.
- Knowledge of and appreciation for American Indian cultural and tradition in the application of mental and physical healing.
- Knowledge of the economic, social and cultural environment of the Hopi Indian Reservation.

Skills:

- Psychological and social case management skills including related assessments and psychotherapy.
- Verbal and written communication skills, consultation, training and leadership skills.
- Supervisory skills.

Abilities:

- Ability to Identify, assess and evaluate socio-psychological problems of adults, adolescents and children.
- Ability to prepare and maintain required reports and statistical records.
- Ability to establish and maintain an effective working relationship with others.
- Ability to supervise 1-5 staff.

NECESSARY SPECIAL REQUIREMENTS:

1. Must complete & pass the pre-employment screening in accordance with Hopi Tribal Policy.
2. Possess and maintain a valid Arizona Driver's License and complete the Hopi Tribe's Defensive Driving course,
3. Arizona State License eligible, eligible for Certified Counselor and acquire License within one (1) year of employment.
4. Must be able to pass random drug and alcohol screening.
5. Maintain confidentiality of client records, documents, etc.

PREFERRED REQUIREMENT:

1. Speak and understand the Hopi language.