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CHAIRMAN

Alfred Lomahquahu Jr.  
VICE-CHAIRMAN

March 7, 2016

**TO: Hopi Village CSA's and Members  
Tribal Departments/Programs  
Community Partners**

This letter is to invite you or a representative to join in the planning of four Community Summits to help update the Hopi Pötskwaniat – Hopi Tribal Consolidated Strategic Plan. The Hopi Tribe will be working in partnership with the Hopi Foundation who will help to facilitate the planning and final outcomes report for each summit. The following topic areas are defined by the previous Pötskwaniat that we wish to focus these summits around:

- I) Economic Development Summit** – Tentatively scheduled for April 18-19, 2016
- II) Education Summit** – To be held in June 2016
- III) Conservation & Natural Resources** – To be held in August 2016
- IV) Governance & Self Sufficiency** – To be held in October 2016

The goals of updating the Pötskwaniat Strategic Plan are to provide opportunity for tribal agencies, villages, and community-based organizations to report on developments since the last updates to the Pötskwaniat Strategic Plan and receive community input for the update of the Plan this year.

Key areas of the planning that you or your representatives can support are specified below.

Steering Committee:

The role of the Steering Committee is to guide the overall key planning areas of the Summits defined below as well as to assist with the development of the final report of the Summits and update the 2016 Hopi Pötskwaniat Consolidated Strategic Plan.

Key Planning Areas:

- **Historical Review & Updates from Partners:** For example, soliciting, compiling and summarizing presentations for break-out discussion groups.
- **Survey Development:** For example, survey development, solicitation, and data compilation & summary preparation for Steering Committee.
- **Marketing & Community Outreach:** For example, development and distribution of print & media marketing, radio interviews, and general public outreach.
- **Event Planning:** For example, logistical site planning, event volunteers for registration/set-up/clean-up, supply & equipment needs and food catering/set-up.

- **Facilitation:** For example, discussion group facilitator(s), recorders/note-takers, subject matter experts, training and break-out session topic agendas.
- **Agenda:** For example, review survey data to help guide focus areas of the Summit agenda, select keynote speakers and support break-out session workflow.
- **Reporting:** For example, participate in final Summit debriefings to summarize the outcomes of community input from the Summit events.

The Steering Committee will meet at least 2 times per month prior to the Summits providing guidance to key planning areas and then meeting weekly the month leading up to the Summits.

We look forward to the planning of successful Summits and welcome the expertise and support of your staff to assist in various aspects of the planning. For more information, please contact **Marissa Nuvayestewa**, at (928) 734-2380 or via email [marissa@hopifoundation.org](mailto:marissa@hopifoundation.org).

Sincerely,



Wayne Taylor, Jr., Executive Director  
Office of the Executive Director

c: Office of the Chairman  
Office of the Vice Chairman  
Hopi Tribal Council  
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