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## **Public Notice**

Issued by: The Hopi Enrollment Office  
Contact #: (928) 734-3152  
Email: [LouNutumya@hopi.nsn.us](mailto:LouNutumya@hopi.nsn.us)

The Hopi Office of Enrollment is providing the following information to assist Hopi Tribal members who may have questions regarding membership documentation and/or need additional information.

### **Office Hours and Service Availability:**

The Hopi Office of Enrollment is open Monday through Friday, from 8:30 AM to 4:30 PM (closed for lunch 12:00 PM to 1:00 PM). Due to an increased volume of requests, office hours may be adjusted to allow staff the necessary time to process incoming inquiries. Updates to any changes to the office hours or closures will be provide through the Hopi Tribe's website, and KUYI Hopi Radio.

### **Tribal ID Renewal Information:**

Tribal members who have not renewed their Tribal ID since November 2023 will be required to visit the office in person to update their photo and any other pertinent information in our database. This includes members who have not yet obtained a photo ID. Members ten (10) years and younger, photo's will be printed on the Certificate of Indian Blood (CIB) document (child must be present). There is no fee for ID renewal or for those who are receiving a photo ID for the first time.

As of November 2023, the validation period for Tribal IDs has been extended to five (5) years. Therefore, members who have received their Tribal ID after this date will now have a five-year validation period, with expiration five years from the date of issuance.

### **Tribal ID Replacement Fee:**

Members who need to replace their Tribal ID before the expiration date will be charged a \$20 replacement fee. The fee can be paid at the Treasurer's Office, Monday through Friday from 9:00 AM to 3:00 PM (closed for lunch from 12:00 PM to 1:00 PM). A receipt of the transaction must be provided to the Enrollment Office before a replacement ID will be issued.

### **Requests for Certificate of Indian Blood (CIB):**

If you are unable to visit the office in person, you may request a copy of your Certificate of Indian Blood (CIB) by completing the Authorization for Release of Information (ROI) form. The completed form should be emailed to [LouNutumya@hopi.nsn.us](mailto:LouNutumya@hopi.nsn.us). The ROI form is available for download on the Hopi Tribal

website at [www.hopi-nsn.gov/enrollment](http://www.hopi-nsn.gov/enrollment). Please note that a copy of your State or Tribal ID is required when submitting the ROI form. All requests are processed in the order received and may take up to five (5) business days. There is no fee for the CIB document.

**Descendant Certificate of Indian Blood:**

Individuals, who do not meet the requirement for Hopi membership, may request a Descendant CIB. A birth certificate of those whom the document is being requested for must be provided. The information will allow the office to verify lineage to the enrolled tribal member. Additional information may be required upon review of the request.

**Additional Forms:**

Printable forms available on the Hopi Tribal website include:

- Change of Name Form
- Address Update Form
- Membership Application

The Hopi Enrollment Office also collaborates with Tribal programs, departments, local schools, government agencies, and other Tribal Enrollment Offices. We kindly ask for your patience as we continue to provide services to these entities while fulfilling requests from our members.

Thank you for your understanding and patience. Stay safe and take care of one another.

For further inquiries, contact us at (928) 734-3152 or [LouNutumya@hopi.nsn.us](mailto:LouNutumya@hopi.nsn.us).