



**HOPi CREDIT ASSOCIATION  
NOTICE OF REQUEST FOR PROPOSAL  
FOR AUDITING SERVICES**

NOTICE IS GIVEN THAT Hopi Credit Association is requesting proposals from qualified Independent Auditors, Certified Public Accountant, to perform an audit of books and financial records for FY 2017, with an option to extend the contract for Fiscal Year 2018 and FY 2019. Our organization does not require a federal single audit. The audit of our Nonprofit's financial statements must be performed in accordance with generally accepted auditing standards.

Our Nonprofit is a 501(c)(4). The mission of our Nonprofit is to enhance the quality of life by providing lending, financial education and training opportunities for our Hopi Senom to become informed consumers.

Our Nonprofit requires the following services:

1. Annual financial statement audit.
2. Preparation of IRS form 990
3. Management letter

Proposal should include but not limited to the following:

1. Statement of Qualification- detailing experience, expertise and knowledge
2. A list of similar projects with contact names and telephone numbers
3. Cost Consideration to include hourly rate charges, applicable fees and travel cost

Proposals should be addressed to Vaughn Sieweumtewa, Board President. Proposal will be accepted until 5:00 pm Mountain Standard Time on December 07, 2017 at the following address:

Physical Address:  
Hopi Credit Association  
Attn: Vaughn Sieweumtewa  
100 Main Street Space KC53  
Keams Canyon, Arizona 86034

Mailing Address:  
Hopi Credit Association  
Attn: Vaughn Sieweumtewa  
PO Box 1259  
Keams Canyon, Arizona 86034.

Hopi Credit Association reserves the right to waive any immaterial defect or informality in the proposal; to reject any or all submittals or portions thereof; to reissue this Notice; and to award the Contract on a partial basis, if in the best interest of Hopi Credit Association.