

COMPLIANCE TEAM W/ LICENSE APPLICATION PROCESS

The Hopi Tribe requires every business to adhere with the application process. Failure to comply may result in delays and/or disapproval of an application.

Office of Revenue Commission (ORC) Telephone: (928) 734-3172

Gayver Puhuyesva	Chief Revenue Officer	gpuhuyesva@hopi.nsn.us	x3171
Bernadean Kachinhongva	Deputy Revenue Commissioner	bkachinhongva@hopi.nsn.us	x3174
Vacant	Deputy Revenue Commissioner		x3173
Kianna Soohafyah	Secretary II	ksoohafyah@hopi.nsn.us	x3172

1. **APPLICATION FORM:** Ensure you download and print all documents.
(All applications MUST be completed and signed)
2. **SUPPORTING DOCUMENTS REQUIRED:** Certificate of Liability Insurance, Contract, Awarding Agencies, Leases, ETC.
3. **A) BUSINESS LICENSING FEE:** Is based on the Business's accrued Gross Revenue from the previous year or Lowest Fee for first time applicant.
B) CONSTRUCTION LICENSING FEE: Contract Amount Granted.
4. **PAYMENT:** Required prior to project start date and payable with a business credit/debit card by calling to Hopi Tribe Treasurer's Office at (928) 734-3124.

**The Hopi Tribe, Office of Revenue Commission
P.O. Box 123
Kykotsmovi, Arizona 86039**

Tribal Employment Rights Office (TERO) Telephone: (928) 734-3162

Brant Honahnie	Director	bhonahnie@hopi.nsn.us	x3161
Claudia Grover	Labor Relations Assistant	cgrover@hopi.nsn.us	x3162
Velda Nahsonhoya	Receptionist	vnahsonhoya@hopi.nsn.us	x3163

PLEASE CONTACT THE TERO OFFICE AND DEPARTMENT OF NATURAL RESOURCES AT (928) 734-3601, TO FULFILL THEIR REQUIREMENTS.