

**THE VILLAGE OF TEWA**

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**March 23, 2020**

**THE VILLAGE OF TEWA'S OPERATING HOURS ARE AS FOLLOWS:**

**MONDAY - FRIDAY 9AM TO 1PM. WE WILL BE OPERATING WITH A SKELETON CREW ONLY.**

**PHONE CONTACT WILL BE INSTITUTED AS THE ONLY FORM OF COMMUNICATION THAT THE ADMINISTRATION WILL CONSIDER WITH ANY SERVICES UNTIL FURTHER NOTICE.**

**NO ENTRY INTO THE TEWA BUILDING UNLESS APPROVED BY CSA OR DESIGNATED SUPERVISOR ON SHIFT.**

**ALL WOOD PURCHASES WILL BE PRE PAID BY CREDIT/DEBIT CARDS. ONLY ¼ OF A CORD PER HOUSEHOLD DUE TO THE VERY LIMITED NUMBER OF CORDS WE HAVE AVAILABLE AT THIS WRITING. OUR WOOD DISTRIBUTOR AND TRANSPORT HAULER IS SHUT DOWN DUE TO THE COVID 19 VIRUS. WE WILL PUT ADDITIONAL INFORMATION ON OUR SOCIAL MEDIA PAGE DAILY FOR UPDATES REGARDING THE AVAILABILITY OF WOOD.**

**ANY OTHER SERVICES THAT REQUIRE FACE TO FACE COMMUNICATION WILL BE HALTED UNTIL FURTHER NOTICE.**

**NO BUILDING USAGE WILL BE PERMITTED UNTIL FURTHER NOTICE.**

**WE WILL BE ASSISTING WITH THE STUDENTS WHO WILL NEED WI-FI, SITE USAGE AND PRINTING SERVICES BUT WILL COORDINATE WITH THE EDUCATION DEPARTMENT MANAGERS ONLY. WE WILL POST AT RESPECTIVE SITES AND ON OUR SOCIAL MEDIA PAGE WHEN THIS WILL OCCUR.**

**FOOD BOX DISTRIBUTION WILL OCCUR ACCORDING TO THE PRIOR SCHEDULE ALREADY POSTED. WE WILL BE HAVING ADDITIONAL SHIPMENTS OF EMERGENCY DELIVERABLE GOODS IN THE NEXT WEEK. ALL ADDITIONAL INFORMATION WILL BE POSTED DAILY AS WE GET UPDATES ON THE DAILY ESSENTIALS OF OUR SERVICES.**

**TEWA ADMINISTRATION ENCOURAGES ITS MEMBERS TO CALL TO THE OFFICE TO GET FACTUAL INFORMATION INSTEAD OF THROUGH INDIVIDUALS WHO CHOOSE TO USE THIS TIME FOR SELF AGENDAS. WE WILL KEEP ABREAST OF ALL PERTINENT INFORMATION AS IT COMES TO US AND DISSIMINATE TO THE PUBLIC IN FACTUAL FORM. BE SAFE AND AWARE.**