



## **STONEMASON**

Water Resources Program  
Department of Natural Resources

Reports To: Supervisor  
Salary/Hourly Range: 27  
FLSA Status: NON-EXEMPT

VALID DRIVER'S LICENSE REQUIRED  
PD Revised: 02/22/2020

### **INTRODUCTION**

This position is responsible for constructing stone structures in support of Hopi Water Resources Program spring rehabilitation projects. This position requires the incumbent to make complex decisions regarding the construction of stone structures. The incumbent in consultation with the Spring Project Site Supervisor, will be required to determine which construction techniques are appropriate for the various construction tasks described in the project work plan. The work is performed with considerable independence and latitude. The incumbent will be under the direct supervision of the project site Supervisor.

### **KEY DUTIES AND RESPONSIBILITIES**

(The following examples of duties are intended to be illustrative only and are not intended to be all inclusive or restrictive.)

1. Knowledgeable of the stonemason trade and construction of retaining walls, stone laying, stone quarrying and other related types of masonry.
2. Locates, cuts, and delivers stone to be used in structures for program projects.
3. Construct structures such as stone walls, stone water bars, and stone lined drainage ditches.
4. Performs other related duties as assigned to achieve Tribal/Program goals and objectives.

### **PERSONAL CONTACTS**

Contacts are with employees within and outside the immediate work area, supervisors, and personnel of the Hopi Tribe, and the general public. The incumbent will display a polite, courteous, and respectful manner at all times.

### **PHYSICAL EFFORT & ENVIRONMENTAL FACTORS**

The work involves long periods of bending, stretching, climbing, walking over uneven terrain and rocky surfaces, and lifting objects in excess of 50 lbs. Working in extreme weather conditions may be encountered periodically. Working outdoors and exposure to biological threats such as spiders, snakes, and dogs may occur. The incumbent is expected to adhere to safety precautions and wear protective clothing and gear. Work hours may be extended beyond the normal eight (8) hour daily work schedule.

### **MINIMUM QUALIFICATIONS**

Education: High School diploma or GED certificate; AND

Experience: One (1) year experience in stone masonry; OR

Equivalent combination of Education, Training, Experience which demonstrates the ability to perform the duties.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

- Knowledge of quarrying stone and the use of related tools and equipment
- Knowledge of mixing and applying mortar
- Knowledge of related safety practices and procedures
- Knowledge of construction techniques
- Knowledge of using straight edges and staked lines that follow lay out patterns
- Skills in assessing construction techniques using native stone
- Good written and verbal communication skills
- Good public relation skills

- Ability to pay strong attention to accuracy and detail
- Ability to work well with others
- Ability to lift 20 pounds
- Ability to climb, bend and stoop
- Ability to walk on uneven terrains
- Ability to work in outdoor temperature extremes

**NECESSARY SPECIAL REQUIREMENTS**

1. Must possess a valid Arizona Driver's License and complete/pass the Hopi Tribe's Defensive Driving course.
2. Driving is an essential function of this position. Certification to operate a tribal vehicle for business purposes requires a valid Arizona driver's license. Incumbent must maintain a clear driving record to meet all necessary insurance requirements.
3. Must complete and pass the pre-employment screening including fingerprint and background investigation in accordance with the Hopi Tribal policy.
4. Must be able to pass mandatory and random drug & alcohol screening.
5. Must not have any felony convictions.
6. Must not have been convicted of criminal misdemeanors at the local, state, or federal level within five (5) years of application.