



**STRUCTURAL FIREFIGHTER
STRUCTURAL/HAZARDOUS FIRE PROGRAM
DEPARTMENT OF PUBLIC SAFETY & EMERGENCY SERVICES**

**REPORTS TO: EMERGENCY MANAGEMENT COORDINATOR /
LEAD FIREFIGHTER
SALARY/HOURLY RANGE: 34
FLSA Status: NON-EXEMPT
VALID DRIVER'S LICENSE REQUIRED**

INTRODUCTION

This position was developed for public safety work involving the protection of life and property through firefighting activities, responding to emergency incidents often performed under conditions which require strenuous physical exertion. This work includes varied duties requiring many different and related processes and methods. Decisions regarding what needs to be made include the assessment of unusual circumstances, variations in approach and incomplete or conflicting data.

The incumbent is under general supervision and line authority of the Structural Fire Lead. Major elements of a firefighters work are the participation in code enforcement activities performed by fire companies, supervised drills, and training in firefighting. Some time is spent in special and routine maintenance of equipment and apparatus and routine care of buildings and grounds, as well as public education activities. Work at the fire station and scenes of fires, is normally performed under close supervision in accordance with well-defined procedures, and is inspected in process and upon completion by a Fire Lead. Occasionally, employees in the position may be required to relieve an officer of higher rank and when so assigned, are responsible for the management of all fire company programs and the supervision of assigned fire company and equipment at the scene of the fire until relieved of command by an officer of higher rank. Firefighters may be assigned to work on special assignments which call for special abilities and knowledge attained through experience and training.

Contacts are with employees within/outside the immediate work area, outside agency representatives, local village/community officials/management personal, and the general public. The purpose of these contacts is to coordinate work efforts. Provide assistance/advisement, exchange factual information and develop a network of services on structural fire issues.

Work is sedentary and performed in a standard office environment requiring standard safety precautions typical of office/meeting rooms and in the field setting. Field work requires physical exertion such as long periods of crouching, stooping, bending standing, walking over uneven rough terrain, working in varying weather conditions and wearing of protective clothing and gear. Must be able to lift, wear and carry 70 pounds of equipment Travel on and off the reservation is required.

ESSENTIAL FUNCTIONS

(The following examples of duties are intended to be illustrative only and are not intended to be all inclusive or restrictive.)

- 1) Lay and connect hose, holds nozzles and directs water streams, raises and climbs ladders and uses chemical extinguishers, bars, hooks, lines, and other equipment at the scenes of fires;
- 2) Performs salvage operations;
- 3) Administers basic first aid to injured persons;
- 4) Provide medical assist with EMS when dispatched;
- 5) Provide Patient Vehicle extrication during Motor Vehicle Crashes;
- 6) Set up helicopters landing zones and direct landings for Helicopters during medical assist when helicopters are need out in the field;
- 7) Assist Law Enforcement Services in search and rescue;
- 8) Hi-Low Angle Rope rescue;
- 9) Body recovery;
- 10) Provide water tender assist during wildland fires;

- 11) Participates in fire drills and attends classes in firefighting, EMS and related duties;
- 12) Performs general maintenance work in the up-keep of the Fire department property;
- 13) Inspects building and premises for compliance with fire laws, checks on complaints and aids in the investigation of arson cases;
- 14) Inspects commercial and noncommercial buildings;
- 15) Signs citations and gives testimony in court in connection with fire code enforcement activities;
- 16) Organizes fire brigades and conducts fire drills in institutions and commercial establishments;
- 17) Attends public gatherings to ensure observance of fire safety requirements;
- 18) Participates in station radio communication test;
- 19) Conducts tours of station houses for civic and other interested groups;
- 20) Operates computer aided dispatch equipment;
- 21) Maintains regular and reliable attendance;
- 22) Demonstrates superior seamless customer service, integrity and commitment to innovation, efficiency, and fiscally responsible activity;
- 23) Provide Fire Extinguisher trainings;
- 24) Provide First Aid and CPR trainings;
- 25) Performs other duties as assigned or authorized to achieve Tribal/Program goals and objectives.

MINIMUM QUALIFICATIONS

Education: High School diploma or GED certificate;

AND

Training: Certification as a Firefighter I or Firefighter II

AND

Experience: Two years work experience performing Structural Firefighter duties and responsibilities.

KNOWLEDGE, SKILLS, AND ABILITIES

- Methods of Firefighting I-II: Principles and practices, Hazmat awareness.
- Basic Knowledge of wildland fire fighting.
- Basic field emergency first aid techniques.
- Basic Rope rescue techniques.
- Knowledge water pumper operations.
- Fire salvage and overhaul operations.
- Operate heavy firefighting motorized equipment and core of fire apparatus and equipment.
- Comprehend and make inferences from written materials for task in firefighting, fire prevention and related activities.
- Engage in moderate to strenuous physical activity and work long hours under emotional stress during emergency situations.
- Establish and maintain effective working relationships with employees, coworkers, supervisors and the general public.
- Use self-contained breathing apparatus and protective clothing to prevent exposure to hazardous materials and infectious diseases.
- Make fine, highly controlled muscular movements to adjust the position of control mechanisms such as operating levers, pedals, and valves.
- Work cooperatively with other tribal, local county, state, federal agencies and the public.
- Work at heights greater than 10 feet.
- Move objects between 20-50 pounds short distances (20 feet or more).
- Understand and follow oral and written instructions.
- Perceive red, yellow and blue colors to recognize hazards identified by fire diamonds.
- Communicate orally with customers, or the public in face-to-face one-on-one settings.
- Tolerate extreme fluctuations in temperature while performing job duties.

- Work for long periods of time, requiring sustained physical activity and intense concentration.
- Rely on sense of sight and hearing to help determine the nature of an emergency and make operational decisions.
- Make life and death decisions during emergency situations.
- Work in a variety of weather conditions with exposure to the outdoor element.
- Work safely without presenting a direct threat to self and others.
- Learn job related materials through structural lecture and reading and through oral instructions and observation. This learning takes place in both classroom setting and in an-the-job training setting.
- Observe or monitor objects to determine compliance with prescribed operating or safety standards.
- Bend, or stoop repeatedly or continually over time to perform basic medical service or perform duties on the fire ground.
- Perform duties requiring frequent pulling of 40 pounds or more, such as removing hose from apparatus, pulling ceilings, starting power equipment and operating doors on the apparatus.

NECESSARY REQUIREMENTS

- 1) Shall possess a valid Arizona Driver's License and complete/pass the Hopi Tribe's Defensive Driving course.
- 2) Driving is an essential function of this position. Incumbent must have and maintain a driving record which qualifies them for coverage under the tribal insurance policy (tribal insurance qualifications are independent of DMV issuance of a driver's license) and maintain certification to operate tribal vehicles for business purposes.
- 3) Must complete and pass the pre-employment screening.
- 4) Must be able to pass mandatory and random drug & alcohol screening.
- 5) Must not have any felony convictions.
- 6) Must not have been convicted of misdemeanors at the local, state, or federal level within the past five (5) years of application.
- 7) Must attend the required 10 hours of annual training required to maintain certifications of basic first aid and CPR.
- 8) Must meet the qualifications to wear a tight fitting respirator by passing a medical evaluation test in accordance to CFR 1910.134

DESIRED REQUIREMENTS

- 1) Speak and understand the Hopi or Tewa Language to translate Hopi or Tewa to English and visa-versa.
- 2) Training in National Incident Management System (NIMS)/Incident Command System (ICS).
- 3) Training in Hazardous Materials, First on Scene Responder, Site Incident Command, and/or other related emergency response trainings.
- 4) Firefighter I –II certification.