



INVITATION to APPLY

Call to Hopi/Tewa Artists

The Hopi Tribe Community Art Initiative

APPLICATION PACKET

APPLICATIONS MUST BE SUBMITTED BY
October 25, 2024

Applicants are encouraged to submit online.
Applying online is simple and easy, by visiting the website below
or scanning the code below and following the instructions.

*We are committed to making the application process easy and accessible.
If you are unable to apply online, the attached paper application form can be filled
out and mailed to the address below. We can also take your application by phone.*

Daryl Melvin
Melvin Consulting PLLC
2532 N 4th Street, 127
Flagstaff, AZ 86004

FOR MORE INFORMATION

melvinconsultingpllc.com/hopi-art-rfp



TO APPLY ONLINE

surveymonkey.com/r/ArtApplication



FOR QUESTIONS OR ASSISTANCE WITH APPLYING, PLEASE REACH OUT TO:
Daryl Melvin • (928) 527-4114 (call/text) • daryl@melvinconsultingpllc.com





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This packet contains all the information and materials needed to submit an application.

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The Hopi Tribe Art Initiative

APPLICATION FORM

FIRST NAME: _____

LAST NAME: _____

DATE OF BIRTH (MM/DD/YYYY): _____

VILLAGE AFFILIATION: _____

CLAN: _____

ENROLLMENT NUMBER: _____

ADDRESS: _____

STREET

CITY

STATE

ZIP CODE

COUNTRY

EMAIL ADDRESS: _____

PHONE NUMBER: _____

(We will be communicate with artists by phone, so please include the best number to reach you.)

ARTIST WEBSITE (OPTIONAL): _____

Please attached three sample art images of your (or team member's) original works. Only use a solid white or black background (no other background will be accepted) when taking photos of your art for submission, and only include one art piece per photo please.

1. I would like to be considered for:

- LARGE CENTRAL ART (*art pieces are significant commissioned installations to be installed by artist*)
- GENERAL ART (*art that will be purchased outright by the Hopi Tribe for other areas of the HHCC*)
- Both LARGE CENTRAL ART and GENERAL ART

2. I am applying as:

- As an individual artist (*I will be working independently*)
- As an artist team (*please list all team members in the following question*)

3. If you are applying as a team, please list all team members here. Please include each team member's first name, last name, date of birth, village, clan and enrollment number. *Please note that the selection committee will communicate with the primary contract person who is completing this form.*

4. In 1-3 sentences, please describe the art you are submitting for consideration, the medium and the materials you anticipate using. If possible, please share how your proposed art connects with the theme: *By encouraging a state of good health and supporting each other, we live a long and fulfilling life.*

By checking the following boxes, you attest to the accuracy of these statements.

- As an applicant, I certify that all works submitted as examples of my work (or my team) are the product of my sole creation and no other. I further certify that all statements made in this application are true to the best of my knowledge.
- I am an enrolled member of the Hopi Tribe.
- I understand that Hopi Tribe may use my art images for promotional materials concerning the project.

APPLICANT SIGNATURE: _____

DATE



Project Overview

The Hopi Tribe is undertaking a major renovation of the Hopi Health Care Center (HHCC) through a 638-contract with the Indian Health Service. As part of this transformative project, the Hopi Tribe is committed to integrating Hopi art into the facility, recognizing the invaluable contribution of our artist community. The Hopi Tribe is pleased to partner with Melvin Consulting PLLC, a Hopi-founded and led firm, to facilitate the art selection process.

- Finalists will have the opportunity to meet with the Hopi Tribe selection committee, which consists of the renovation projects Principle Contract Oversight Team (PCOT), to learn more about the site and scope for the artwork.
- The Hopi Tribe is partnering with Melvin Consulting PLLC to assist with the RFP process and manage the application/section process, installation and payment to selected artists.
- All aspects of the site installation, including appropriate egress, any special foundation needs, lighting, etc., will be approved and coordinated by Melvin Consulting along with the construction/architectural teams.
- The chosen artists will be invited to participate in a public celebration at the opening of the new construction at the HHCC.
- The artist will allow Melvin Consulting to arrange and coordinate media coverage.
- The artist will allow Melvin Consulting to share social media postings during the creation, fabrication, and installation of the artwork(s).

Eligibility Requirements

All applicants/team members must be enrolled Hopi tribal members, and be 18 years of age and older.

Artistic Objectives

The Hopi Tribe is seeking art to be installed or displayed at the Hopi Health Care Center in any medium* that reflects the following theme:

Suphelawkyàakyangw na'qalanwiskyàakyangw lolmat wuupat qatsit itam yesvani.

English translation:

By encouraging a state of good health and supporting each other, we live a long and fulfilling life.

**The Hopi Tribe's selection committee, following the original Hopi advisory committee, is not accepting katsina dolls or imagery for this project.*

- We are seeking original works of art for an indoor environment.

- Art that educates and inspires community members and visitors.
- Art that preserves Hopi's rich artistic traditions and culture for future generations.
- Art that showcases and elevates the participating artists' artistic excellence.
- Approximately 20-25 artists will be selected for this initiative.
- All art mediums will be considered* such as clay, wood, paintings (oil, watercolor, etc.), photography, murals, vinyl application, screens/panels, mosaics, basketry, quilts, textiles, sculptures, prints, stained glass, tiles and more.

**The Hopi Tribe's selection committee, following the original Hopi advisory committee, is not accepting katsina dolls or imagery for this project.*

- The Hopi Tribe is seeking:
 - **LARGE CENTRAL ART, for specific areas of the HHCC.** This art will be utilized in larger areas such as waiting areas, the cafe, the conference center and will be installed by the artist. Large Central Art will aesthetically enhance the surrounding area and otherwise interact with its surrounding environment.
 - **GENERAL ART, for other areas of the HHCC.** These will be individual pieces of art purchased outright by the Hopi Tribe to be utilized and installed by Melvin Consulting along with the construction/architectural teams.
 - Works should be aesthetically palatable for a wide audience , capture attention, and engage our Hopi community.
- Artists can submit for consideration either LARGE CENTRAL ART and GENERAL ART, or BOTH, by indicating it in the application.
- Artwork should be constructed of permanent, durable materials and preferably be as maintenance-free as possible.
- Please do NOT use culturally sensitive material in your design. The selection team will refer to the Cultural Preservation Office for guidance.

Budget and Artist Payments

- Payment for pieces will be based on the size, materials and scope of the piece.
- Selected artists for the **LARGE CENTRAL ART** will be provided **\$500.00 for material costs in advance** of the art delivery. Material costs will be subtracted from their final payout.
- Once the art is approved and received by the Hopi Tribe, the artist will be given final payment.
- The total budget available for artists for this project is: \$105,000.
- For payment, selected artists will be required to show proof of a Hopi Peddler's Permit or Business License, and will need to complete an IRS Form W-9. **Artists will be responsible for all applicable taxes related to this income.**

Assistance and Accessibility

- The application is online; however, printed forms are available at the **Hopi Education Endowment Fund** office (HEEF in Kykotsmovi on Peace Academy campus) or at **KUYI Hopi Public Radio** (Lower Sipaulovi, Junction of HWY 264 and SR 87, Second Mesa).
- For more information or questions, contact daryl@melvinconsultingpllc.com or call/text (928) 527-4114.
- The Hopi Tribe appreciates your interest and is committed to making the process accessible. Melvin Consulting is available to assist in completing applications by phone as needed (artists will still need to submit images of samples of their work).

Application Information

- You can submit your application to <https://www.surveymonkey.com/r/ArtApplication>
- There is no application fee.
- Complete and submit your application form by the stated deadline, which includes a 2-3 sentence description of the concept design for the art.
- Art dimensions will be determined based on the installation space. Art may be of any medium but must meet quality standards.
- Select the option of submitting an application for LARGE CENTRAL ART, GENERAL ART or BOTH.
- Submit three sample art images in digital format of the artists' (or team member's) original works (jpg, pdf, digital files). If applying on paper application, please attach images of your work. Only use a solid white or black background (no other background will be accepted) when taking photos of your art for submission, and only include one art piece per photo please.
- Artist collectives or teams should prepare a single application for submission, including names and contact information for all team members. One artist must be listed as the primary artist on the application. All team members must be enrolled Hopi tribal members, 18 years of age and older.
- We ask that applicants complete a brief application that includes a 2-3 sentence statement on how their proposed art connects with the theme to accompany the three photos showing examples of their work.

Selected artists for LARGE CENTRAL ART will be contracted to complete art pieces and installation **within a set timeframe based on the construction timeline**. Some installations will begin immediately after selection and some later based on the construction timeline. *Note: The HHCC renovation project is expected to be complete by late Summer 2025, so all art must be complete by then.*

Proposed Selection Process and Schedule

This solicitation process is being undertaken to enable the Hopi Tribe to identify the appropriate work for commissioned installations and other art for this opportunity.

Submissions will be reviewed based on the following:

- Artistic quality of proposed artwork.

- Appropriateness of proposed artwork to the site and theme of the project.
- Experience with installations for LARGE CENTRAL ART.
- Permanence, durability, maintainability and use of high-quality materials.
- Absence of hazards to the public.
- Innovation in the use of materials and techniques.
- Ability of the artist to create and install the artwork within the established time frame for LARGE CENTRAL ART. (The GENERAL ART will be installed by Melvin Consulting and the construction/architectural teams; general art may require minor coordination with the artist.)

Timeline and Selection Committee

STEPS IN THE PROCESS	DATES
Application Submission Deadline	October 25, 2024
The committee reviews applications and recommends finalists based on qualifications.	October 25 - Nov. 6, 2024
Interviews with Finalists for LARGE CENTRAL ART.	November 2024
Artist notified by the selection committee of award for both LARGE CENTRAL ART and GENERAL ART.	December 2024/January 2025
Installation of Art	January 2025 to July 2025
Artists Reception and Opening of New Spaces at HHCC.	Late Summer 2025

The **Selection Committee** is the Hopi Tribe’s Principal Contract Oversight Team for the 638 contract with the Indian Health Service, comprised of:

Fred Shupla | *Community Planner, Office of Community Planning & Development*

Laverne R. Dallas | *Director, Hopi Behavioral Health*

Philline Talayumptewa | *Executive Assistant, The Hopi Tribe*

Anthony Huma | *Director, Hopi Emergency Medical Services, IHS*

Anthony Laban | *Assistant Finance Director, The Hopi Tribe*

Micah Loma'omvaya | *Realty Office, The Hopi Tribe*

Cheryl Tootsie | *Office of Finance, The Hopi Tribe*